



Accent On Music

Enrolment Form

OFFICE USE ONLY:		
DEPOSIT PAID: \$		
RECEIPT NO:		
CASH	CHQ	CREDIT
START DATE:		COURSE:
TEACHER:	LESSON DAY	TIME
ACCOUNT CODE:		

Student's Name:	Date of Birth:	Age:
Postal Address:	Postcode	(Home) Phone: (Home) Fax:
E-mail address:	Work Phone:	
Parents`/Caregiver Names & Contact Phone Numbers:		

Conditions of Enrolment

- Fees for Music Courses, Shared and Private lessons are payable a term in advance. Minimum enrolment ONE Semester (ie. ONE Course level) for new classes, or ONE term for all others.
- A deposit of \$100 (includes \$20 non-refundable admin fee) PLUS the cost of any materials, is to be paid with enrolment.
- **Enrolment is continuous.** From the time your child is first enrolled he/she is considered to be enrolled until written advice of cancellation is received either by fax or mail at the Eastwood Office. (Remember that in the absence of a written cancellation letter, re-enrolment is automatic from one term to the next, including from one year to the next.)
- Four weeks written notice must be given for the termination of a student from tuition or a \$50.00 cancellation fee will be charged per student. Please ensure a **written cancellation advice arrives at the Eastwood Office prior to the start of a school holiday period or the next term's fees will be payable.**
- Lessons are conducted in term blocks. Financial term is Week 3 to week 2.
- There are no refunds on monies paid for tuition, including cancellation mid-term.
- If a class student misses a lesson due to illness or misadventure, another suitable class may be attended in the same week if available, upon sufficient notification and confirmation with Admin. *See website for full "Terms and Conditions"*
- Missed private lessons cannot be made up. However you can choose to be placed on a Wait List for a Make Up time.
- No make-up lessons or credits will be given to students who take holidays within the school term.
- Payments can also be made by using Mastercard or Visa, personally, by fax, by 'phone or internet transfer.
- Payments, letters or messages regarding your child's tuition are **NOT** to be given to teachers.
- Fees for each term are due at the commencement of a term. Overdue accounts will incur an \$11.00 (incl GST) late fee per student. Should the account remain outstanding, further account keeping fees will be charged monthly.

*I wish to enrol my son/daughter/ward/self in **Accent on Music School** according to the Conditions of Enrolment listed above and in "Terms and Conditions" document.*

Signed: _____
Parent/Guardian

Date: _____

Credit Card Number:	Exp Date:	Amount:
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Please circle one: Visa Mastercard		
_____	_____	
Name on Card	Cardholder Signature	